## FINANCIAL STATEMENT

[Under Double Entry Accounting System)]

MUNICIPAL

BODY

**PARBATSAR** 

2016-17

Prepared by:

K K CHANANI & ASSOCIATES

Chartered Accountants

5/1 Clive Row, 3<sup>rd</sup> Floor, Room No. 78

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## MUNICIPAL BODY PARBATSAR

## 2016-17

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## K. K. Chanani & Associates

## Chartered Accountants

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## INDEPENDENT AUDITOR'S REPORT

To, The Commissioner, Municipal Body Parbatsar, Rajasthan

## Report to Financial Statement

We have audited the accompanying financial statements of Municipal Body, Parbatsar, Rajasthan which comprise the Balance Sheet as at March 31, 2017, the Income and Expenditure Statement and the Cash Flow Statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the ULB in accordance with the Rajasthan Municipal Accounts Manual. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the ULB's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ULB's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

Subject to statement on additional matters as given in Annexure-A attached herewith, and the following:

- a) Liabilities that may arise on account of late filing of return, late payment, short or non-deduction and mismatching of TDS, RVAT, Royalty and Labour cess has not been ascertained and hence not considered. To this extent Surplus of Income over Expenditure is overstated and Liabilities are understated.
- b) Liabilities or recovery on account of pending cases and/or notices filed against or by municipal council by/against third parties is not ascertainable and hence not considered. Financial impact of such cases has not been ascertained and hence we are unable to comment on correctness or otherwise of Income, Expenditure, Assets or Liabilities to this extent. Contingent Liabilities, if any, arising out of these cases has not been estimated by the municipal council nor has been disclosed in notes to accounts.
- c) Liabilities on account of delay in payment / non-payment of Patrakar Kalyan Khosh has not been ascertained and accounted for. To this extent Surplus of Income over Expenditure is overstated and Liabilities are understated.

- d) Balances lying at external liabilities(sundry deposit, sundry creditors statutory and other liabilities) and current assets(sundry debtors/receivables and loans, advances and deposits) are subject to reconciliation on receipt of confirmations/ statements Many outstanding balances may be required to be adjusted through Income & Expenditure Account either by writing back, write off or adjustment due to reconciliation. As such, the accounts do not reflect true and fair view to this extent.
- e) Excess payment of EMD has been made to M/s Radha Ballabh, Parbatsar on 09/04/2012 amounting to Rs.51000/- (Paid Rs. 51,600/- against Emd Receipt of Rs.600/-) and to M/s Praveen Construction Company, Parbatsar on 09/04/2012 amounting to Rs. 49,200/- (Paid Rs.49,800/- against EMD Receipt of Rs.600/-) (Receivable as per double entry accounts as on 31.03.2017 is Rs. 24,223/-) but the amount has not been recovered yet.
- f) Excess payment to M/s Radha Ballabh, Parbatsar amunting to Rs. 67,809/- against Work order no 1013 in final running bill dated 27/04/2012 has not been recovered yet.
- g) Excess payment to M/s Sravan Lal Gheoria amounting to Rs.394/-(Rs.330/- during 2012-13, Rs 60/- during 2013-14 and Rs. 4/- during 2016-17) has not been recovered yet
- h) Advance aggregating to Rs.3,03,923/- to Employee as per Schedule 17 to financial statements were outstanding since long despite the fact that all advances need to be adjusted within 30 days as per Rule 170 of General Financial and Accounting Rules, otherwise interest @ 18 % need to be recovered from the person to whom such advances are given. Non provision of such recoverable interest result in understatement of surplus over expenditure on one hand and assets on the other hand.
- i) Liabilities on account of remittances of Lease Premium to State Government Rs. 2,16,315/-, Interest on loan from Chairman Mr Ruchi Bora (amount not determined), accounting charges Rs.75,000/-, audit fee Rs.44,541/-, Parshad Allowance Rs.58,250/-, Leave encashment

(amount not determined), other determinable expenses and Depreciaition Rs. 1,84,63,141/- for the year ended on 31/03/2017 have not been provided in the books which results in deviation from mercantile accounting policy followed by the nagarpalika. As such, there is change of accounting policy to this extent during the year. Effect not determined. Due to this non provision of liability and depreciation, the surplus of income over expenditure are overstated and the liabilities are understated to this extent

- j) Dummy Entry Dr Rs. 81.468/-(Net of credit Rs. 23,282/-), Cheque in hand Credit Balance Rs. 5,000/- and Demand Draft Dr. Balance Rs,22,500/- as per Double Entry Accounts and shown Under Cash and Bank Balances have not been explained to us., As such we are unable to comment on correctness or otherwise of such balances. To this extent account do not reflect true and fair view
- k) There are difference between the balances of bank accounts as per cash book and as per double entry tally accounts which remains unexplained to us which are enumerated as follows:

NAME OF BANK ACCOUNT	As per Double Entry Books	AS per Manual Book	Difference
11 Interest Bearing P.D. Account			
Oriental Bank of Commerce 15942041000651			
PD 2576 Code No 103789 Treasury Main	1,789,697.00	1,485,039.00	304,658.00
PD 2612 Code No 103789 Provident Fund & P F	34,578,403.19	33,838,973.19	739,430.00
Loan PD 2644 Code No 103789 Gratuity	2,519,008.00	2,307,449.00	211,559.00
SBBJ 51066200017	296,850.00	303,007.00	(6,157.00)
SBBJ BPL 61181844396	323,922.21	279,122.21	44,800.00
SBBJ SJSRY 51066202388	5,832.00	- 5,832.00	-
The Nagaur Central Co-Operative Bank	26,275,356.01	24,377,050.01	1,898,306.00
01589270263 12 Non Interest Bearing P.D., Account	250,094.50	147,012.00	103,082.50
PD 2657 Old 182 Bhumi Rupantaran	4.440.000.5		
	4,140,906.00	4,111,413.00	29,493.00
Grand Total			1
	70,180,068.91	66,854,897.41	3,325,171.50



- l) Dr Balance Rs. 78,353/- in respect of Commercial Tax payable on account of excess deposit during previous year need to be recovered from concerning authorities. Besides Dr. Balance of Rs.. 1,75,511/- in respect of Palika Pension Contribution Payable have not been explained to us. As such we are unable to comment on correctness or otherwise of such debit. To this extent account do not reflect true and fair view.
- m) Closing Stock of Stores has not been determined by the municipality and hence not considered in the accounts. To this extent both, Surplus of Income over Expenditure and Assets are understated
- n) Evidence of discharge of liability by contractor on account of provident fund and employee state insurance not found on record, as such we are unable to comment on arising of any liability for non-payment of this (being principal employer) by nagar palika. To this extent account do not reflect true and fair view.
- o) All expenses except salary have been accounted for on cash basis. Similarly, all incomes except interest on deposit with banks are accounted for on cash basis Receipts in PD Accounts (treasury) by deposit of amount directly by the tax payers are taken into account on verification with treasury irrespective of the year of receipt.
- p) Voucher no are not entered in cash book and vouchers are also not arranged in chronological order, as such all the vouchers required by us are not produced before us for verification. To such extent, we can not determine the correctness or otherwise of payments made by nagarpalika
- q) Bank Reconciliation, in respect of bank accounts, have not been done, for the year 2016-17 As such, treatment of differences which may arise out of reconciliation including old differences and bank charges debited by bank and interest credited by bank remains unaccounted for. Besides, bank statement for the period has not been produced before us for verification. To this extent accounts does not reflect true and fair view.

in our opinion and to the best of our information and according to the explanations given to us, the financial statements give a true and fair view in conformity with the Rajasthan Municipal Accounts Manual:

- a) in the case of the Balance Sheet, of the state of affairs of the ULB as at March 31, 2017;
- b) in the case of the Income and Expenditure Statement, of the surplus for the year ended on that date; and
- c) in the case of the Cash Flow Statement, of the cash flows for the year ended on that date

#### We further report that:

- a) we have obtained all the available information and explanation which to the best of our knowledge and belief were necessary for the purpose of our audit;
- b) in our opinion proper books of account as required by law have been kept by the ULB so far as appears from our examination of those books;
- c) the Balance Sheet, Income and Expenditure Account and Cash Flow Statement dealt with by this Report are in agreement with the books of account;
- d) in our opinion, the Balance Sheet, Income and Expenditure Account and Cash Flow Statement comply with the Rajasthan Municipal Accounts Manual.

Krishna Kumar Chanani Partner, K K Chanani & Associates Chartered Accountants FRN NO. 322232E

Membership No .056045

Kolkata, the 21 4P. 82 2018



## K. K. Chanani & Associates

### Chartered Accountants

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#### Annexure A to Auditor's Report (2016-17)

## Additional Matters to be reported by the financial statement auditor

- 1. In our opinion and according to records examined by us and to the best of our knowledge and belief all sums due to and received by the Municipality have been brought to account on Cash Basis except salary which are brought to accounts on accrual basis and have been *generally* appropriately classified;
- 2. In our opinion and according to the information and explanations given to us all grants sanctioned or received by the Municipality during the year, have been accounted properly on cash basis, and where any deduction is made out of such grants towards any dues of the Municipality, such deductions have been properly accounted.
- 3. Earmarked Funds have been created by the Municipality for Gratuity and Provident Fund and the balance reflected in Treasury Account. According to the information and explanations given to us Earmarked Funds have been utilized for the purposes for which they were created.



- 4. As explained to us the Municipality is not maintaining records showing full particulars, including quantitative details and situation of fixed assets asprescribed in Performa 23 under Rule46 (KHA) of Rajasthan Nagarpalika Accounting Rules. Management of ULB has not carried out physical verification of fixed assets. As such we are unable to comment on material discrepancies, if any, on physical verification and its treatment in books of accounts.
- 5. The Municipality is not maintaining proper records showing full particulars of leasehold property. Lease Rentals are therefore not verified.
- 6. As explained to us, municipality is not maintaining records of stores and physical verification has not been conducted by the Municipality at reasonable intervals in respect of stores.

  As such, neither the store has been verified at the year-end nor has same been recognized in the accounts prepared for the year under report.
- 7. As explained to us, there are no parties other than the employees to whom loans or advances have been given by the Municipality except advance for work in regular course. However, there are no recovery and /or adjustment of advance aggregating to Rs 3,03,923/- to Employee since long.
- 8. The Municipality has granted loans to the employees against PF. Deduction from salary are made towards the loans. However interest is not charged on such loans.
- 9. In our opinion and according to the information and explanations given to us, there exists an adequate internal control procedure for the purchase of stores, fixed assets and services.

- 10. In our opinion and according to the information and explanations given to us, there exists an adequate internal control procedure for the contracting of works and projects, periodic inspections and measurements, quality checks and payments there for. Besides, some weakness in internal control procedures which require immediate attention of the management are as under:
  - a) In PWA Form 278, Pan No. and Aadhar Card No. should be given at suitable place along with details of bank account where NEFT payment is to be done. Besides, such Form should be signed under the seal of the firm and passing authority should also affix their seal.
  - b) The suppliers of materials and/ or providers of services should submit their bill within 30 days of the completion of their supply and/or job and the concerned passing authority should pass the bill or otherwise do necessary action within a further period of 30 days. Any delay on either part should be penalized with fine as deemed necessary by the competent authority. This will help in determining liability as and when arises to a great extent.
  - c) Evidence of discharge of payment on account of provident fund and employee state insurance by the contractors need to be obtained, otherwise being principal employer the liability will fall upon the nagar parishad
- 11. The Municipality is generally not regular in depositing undisputed statutory dues including tax deducted at source, works contract tax, cess and royalty payable to the Government, ESI, PF etc as per details reported in Annexure "AI" enclosed herewith. Cases of non-deduction of income tax at source as traced by us on the basis of our test checking are also given in the said Annexure "AI". Besides, evidence of discharge of liability by contractor on account of provident fund, employee state insurance and service tax not found on record, as such we are unable to comment on payment of this liability

- 12. To the best of our knowledge and according to information and explanation given to us, no personal expenses have been charged to the Municipality's accounts.
- 13. To the best of our knowledge and according to information and explanation given to us, the books and registers specified under the Rajasthan Municipal Accounts Manual and other applicable acts and rules have been properly maintained. Accounting effect of bank charges debited by Bank, Non-collection of cheques, Interest credited by Bank, Cancellation of stale cheques not Presented etc has not been considered in accounts in few cases.
- 14. To the best of our knowledge and according to information and explanation given to us, year-end procedures and reconciliation procedures at year end have not been carried out.

Krishna Kumar Chanani
Partner, K K Chanani & Associates
Chartered Accountants
FRN No. 322232E
Membership No .056045



Kolkata, the 21 47 2018

# MUNICIPAL BODY PARBATSAR ANNEXURE "A1" TO ANNEXURE ON AUDITOR'S REPORT FOR YEAR ENDED 31.03.2017

CASES OF DELAY IN DEPOSIT OF T

SI. N	CASES OF DELAY IN D  Particulars	Date of				
	•	Payment Payment	Amount		Date of	Amount D:
		Fayment	(in RS)	of Remittance	Remittance	Amount Paid
	Tax deducted at source	2045 40 5 5			The state of the s	
	(other than salary)	2015-16 B/F	37,90		28/11/2016	
	( and a dataly)	2016-17	194,46	0 month	14/12/2016	68,
						17,
					9/1/2017	25,
					9/1/2017	46,9
1	Table				24/03/2017	29,6
	Total		232,36	7	Balance not Paid	43,
	_		202,00	<u> </u>		232,3
	Tax deducted at source	April,2016	70.50			
	(salary)	June,2016	79,594		17/05/2016	79
- 1		04110,2010	27,581	7/7/2016	12/7/2016	
		July ,2016			Not Paid	250
			. 31,518		Not Paid	2,5
		Nov, 2016	37,000		5/12/2016	31,5
		Dec,2016	43,000	7/1/2017		37,0
		Jan,2017	16,954		9/1/2017	43,0
		Feb ,2017	14,994		10/3/2017	16,9
2	T-4.1	Mar,2017	2,270		10/3/2017	14,9
2	Total		252,911		Balance not Paid	2,2
			202,011	<del> </del>		252,9
	VAT .	2015-16 B/F	170 244	150		202,0
		2016-17	(70,344)	15th of successive	14/12/2016	20.20
		2010-11	57,106	month	24/03/2017	20,39
3	Total				Excess Payment	36,72
			(21,238)		- aymont	(78,35
	Service Tax	2040.47				(21,23
		2016-17	26,930	6th of successive	Balance not Paid	
4	Total			month	Dulatice flot Paid	269
	. 5 (4)		26,930			
	Labour Cess 1 %					26,93
	Labour Cess 1 %	2015-16 B/F	253,758	15th of successive		
5	Tatal	2016-17	25,974		24/03/2017	10,62
,	Total		279,732	month	Balance not Paid	269,10
-			215,152			279,73
1	Royalty 2 %	2015-16 B/F	91 440	450 6		
		2016-17	. 81,449	15th of successive	14/12/2016	53,86
		201011	113,065	month	24/03/2017	
	Total		40.1-1	<u> </u>	Balance not Paid	58,689
			194,514			81,959
1	abour Upkar 1 %	2016 47				194,514
		2016-17	46,070	15th of successive	14/12/2016	
7	fotal				Balance not Paid	15,054
			46,070		addice not Paid	31,016
F	Patrakar Kolus - 181					46,070
1	Patrakar Kalyan Khosh otal	2016-17	2,900		-1-	
1	Otal		2,900		Balance not Paid	2900
			-,000		The second secon	2,900

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## MUNICIPAL BODY PARBATSAR

## ANNEXURE "A1" TO ANNEXURE ON AUDITOR'S REPORT CONTD

II CASES OF NON-DEDUCTION OF TAX AT SOURCE ETC

SI. No.	<u>- andodrars</u>	Date of Paymen Credit	Amount (in RS)	Section under which tax to be deducted	Rate of Deduction
2	Accounting Charges V M Account Tax V M Account Tax(Printing) V M Account Tax V M Account Tax V M Account Tax V M Account Tax Audit Fee	9/5/2016 14/5/2016 10/6/2016 27/07/2016 8/8/2016	95000 7575 95000 95000 26855	194J 194C 194J 194J 194J	10% 2% . 10% 10% 10%
	B L Malviya & Co B L Malviya & Co B L Malviya & Co B L Malviya & Co	9/5/2016 10/5/2016 10/6/2016	95000 95000 95000	194J 194J 194J	10% 10% 10%
	Computer Operator Monu Sahu	2016-17	135200	194C	1%
	Advertisement Rajasthan Patrika	2016-17	113938	194C	2%
5	Safai Expenses Shisodiya Construction Co	15/09/2016	45140	194C	2%

III CASES OF NON-DEDUCTION OF PATRAKAR KALYAN KOSH

Sl. No.	<u>Particulars</u>	Date of Paymen Credit		Amount of Deduction	Rate of Deduction
1	Dainik Bhaskar	30/03/2027	15379	154	1%



हिशाजी अधिकारी नजर पातिका द्वार

## MUNICIPAL BODY PARBATSAR

Balance Sheet As on 31st March 2017

Y Y A DYY YENNEG		31st March 2017	31st March 2016
LIABILITIES	Schedule	(Amount)	(Amount)
RESERVE & SURPLUS			
MUNICIPAL (General) Fund	1	75,246,785.91	61 210 276 00
Earmarked Funds	2	72/210/703.51	61,319,276.00
Reserve & Surplus	3		-
Total Reserve & Surplus (A)		75,246,785.91	61,319,276.00
GRANT/ CONTRIBUTION FOR SPECIFIC PURPOSE			01,319,276.00
Grant/Contribution for Specific purpose	4	31,426,416.00	9,339,359.00
Total Grant/Contribution (B)		31,426,416.00	9,339,359.00
LOANS Unsecured Loans Total Loans (C)	5	50,000.00 50,000.00	50,000.00 50,000.00
CURRENT LIABILITIES & PROVISIONS			
Sundry Deposits	6	3,066,062.00	2,466,144.00
Sundry Creditors	7	968,053.00	1,212,609.00
Statutory Liabilities	8	8,187,789.00	
Other Liabilities	9	6,855,039.00	8,295,199.00
Provisions	10	0,633,038.00	6,854,529.00
Total Current Liabilities and Provisions (D)		19,076,943.00	- 18,828,481.00
TOTAL LIABILITIES (A+B+C+D)		125,800,144.91	89,537,116.00

Notes to Accounts and Accounting Policies

As per our report of even date attached

Krishna Kumar Chanani

Partner, K K Chanani & Associates

Chartered Accountants

FRN NO. 322232E

Membership No .056045

Kolkata, the 21 APSIL, 2018

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अधिशाची अधिकारी EO/Commissioner नगर पातिका

OCAO/ Sr. A.O PC

## MUNICIPAL BODY PARBATSAR Income and Expenditure Statement for the year ended on 31st March 2017

DADELCELY 170		31st March 2017	31st March 2016
PARTICULARS	Schedule	(Amount)	(Amount)
INCOME Income from Taxes Assigned Compensations Rental Income from Municipal Properties	18	44,774.00 21,343,000.00	19,403,000.0
Fees and User Charges Revenue Grants, Contributions and Subsidies Income from Corporation Assets and Investment Miscellaneous Income	20 21 22 23 24	710,316.00 2,950,918.00 9,736,693.00 980,020.00 12,900.00	884,006.0 5,392,339.0 17,411,584.0 630,463.0
Total Income  EXPENDITURE		35,778,621.00	17,687.0 43,739,079.0
Establishment Expenses General Administrative Expenses Public Works Miscellaneous Expenses Interest & Financial Expenses Depreciation During the Year	25 26 27 28	9,937,772.00 422,371.00 11,244,781.00 244,439.00 1,497.75	9,648,505.00 987,916.00 19,811,633.00 280,815.00 598.00 5,096,138.00
Total Expenditure		21,850,860.75	35,825,605.00
Surplus\ Deficit before adjustment of prior period tems and Depreciation Less; Prior Period Items (Income) Add: Prior Period Items (Expenses) Less: Provision for Leave Encashment Less: Provision for Gratuity Less: Prior Period adjustment of Depreciation	29	13,927,760.25	7,913,474.00 (298,415.00) 66,361.00 (989,268.00) (1,876,169.00)
NET SURPLUS\ (DEFICIT)		13,927,760.25	4,815,983.00

Notes to Accounts and Accounting Policies

As per our report of even date attached

Krishna-Kumar Chanani

Partner, K K Chanani & Associates

Chartered Accountants FRN NO. 322232E

Membership No .056045

Kolkata, the 21April, 2018

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### MUNICIPAL BODY PARBATSAR

Statement of Cash FlowAs on 31st March 2017

S.NO	Statement of Cash FlowAs on	31st March 2017	
	TARTICOLARS	2016-17	2015-16
<u>A.</u>	Cash flow From Operating Activities		2015-10
	a. Surplus/(Deficif) over expenditure		
		13,927,760.25	4,815,983.0
	b. Add: Non Cash Items Debited in Income & Expenditure A/c.		4,615,983.0
	Depreciation		
	(Less): Non-operating Items credited in Income & Expenditure A/c.	-	5,096,138.0
	, merest received		
	Sale of Land etc	917,830.00	599,388.0
	Rental Income	62,190.00	31,075.0
	c. Adjusted income over expenditure because	710,316.00	884,006.0
	<ul> <li>Adjusted income over expenditure before changes in current assets and current liabilities and extra ordinary items.</li> </ul>		
		12,237,424.25	8,397,652.0
	d. Changes in current assets and current liabilities		, ,
•	Add: Increase in sundry deposit	500.010.00	
	(Less): Decrease in Sundry Creditors	599,918.00 -244,556.00	-877,854.0
	(Less): Decrease in Statutory Liabilities  Add: Increase in Other Liabilities	-107,410.00	346,171.0
	Add Land Baomites	510.00	129,167.0
		310.00	1,033,262.0
	Add: Decrease in Sundry Debtors		-
	(Less): Increase in Loans Advances and Deposits	141 222 02	-347,623.0
		-141,232.00	-378,292.00
0	Add: Adjustment to Earmarked Fund		
			557,731.00
f	Add: Adjustment to MUNICIPAL (General) Fund		
	Net cash generated from (word in)	-250.34	220,483.00
	Net cash generated from/ (used in) operating activities (A)	12,344,403.91	9,080,697.00
B. C	Cash flows from investing activities		7,000,007,00
a	Add: Proceeds from sale of land etc		
- 6	. Add : Interest Received	62,190.00	31,075.00
C	Add: Rental Income	917,830.00	599,388.00
d	(Less) Increase in General funds investments	710,316.00	884,006.00
e	Add: Decrease in Specific funds investments	-19,797,171.19	-1,910,360.00
f	(Less) Purchase of fixed assets	19,123.00	204,707.00
g	(Less) :Increase in capital work in progress	-1,738,310.00	-5,960,652.00
	Net cash generated from/ (used in) investing activities (B)	-	
	(used in) investing activities (B)	-19,826,022.19	-6,151,836.00
<u>:   C</u>	ash flows from financing activities		
a.	Add: Grants utilised for specific purpose		
b.	(Less) Loans taken/(repaid)	22,087,057.00	6,035,149.00
	Net cash generated from (used in) financing activities(C)		50,000.00
		22,087,057.00	6,085,149.00
No.	t increase/ (decrease) in cash and cash equivalents $(A + B + C)$		
		14,605,438.72	9,014,010.00
Ch	ange in Cash and Cash Equivalents		
a.	Cash and cash equivalents at beginning of period		
Ь	Cash and cash equivalents at end of period	14,138,431.00	5,124,420.00
	Net increase/ (decrease) in cash and cash equivalents( b-a)	28,743,869.72	14,138,430.00
	(above edge) in easil and cash equivalents(b-a)	14,605,438.72	9,014,010.00

As per our report of even date attached

Krishna Kumar Chanani

Partner, K K Chanani & Associates

Chartered Accountants FRN NO. 322232E Membership No .056045

Kolkata, the 214082l, 2018

CAO/Sr. A.O.

# MUNICIPAL BODY PARBATSAR Schedule forming part of Financial Statements As on 31st March 2017

2016-17

2015-16

#### Schedule-1

MUNICIPAL (GENERAL) FUND Opening balance	Amount	Amount
Add: - Addition during the year	61,319,275.66	56,282,810.00
Less:- Deduction during the year	3,950.00	247,254.00
Add: Excess of Income over Expenditure	-4,200.00	-26,771.00
Fotal .	13,927,760.25	4,815,983.00
	75,246,785.91	61,319,276.00

#### Schedule - 2

Gratuity Fund	Amount	Amount
General Provident Fund		
otal	-	

#### Schedule - 3

RESERVE & SURPLUS Capital Contribution	Amount	Amount
Opening balance		
Add :- Addition during the Year		_
ess:- Withdrawal during the Year		
Cotal		

#### Schedule - 4

GRANT/CONTRIBUTION FOR SPECIFIC PURPOSE  Special Grant for 12th Financial Commission	Amount	Amount
Special Grant for 13th Financial Commission	32.00	32.00
Special Grant for 14TH Financial Commission	298,315.00	298,315.00
Special Grant for City Development (MLA)	18,869,892.00	1,485,120.00
Special Grant for SJSRY	255,684.00 2,925,222.00	255,966.00
Special Grant For Swatch Bharat Mission Special Grant for BPL Awas Yojana	2,572,220.00	2,925,222.00 1,128,738.00
Special Grant for BPL Sarees & Blanket Special Grant from Rajya Vit Ayog	390.00 180,305.00	390.00 180,305.00
Special Grant from 4th Vit Ayog	177.00	177.00
Special Grant from 5th Vit Ayog	97.00	97.00
Special Grant from S.F.C.	2,859,085.00 3,064,997.00	-
Special Grant For NULM  Total	400,000.00	3,064,997.00
Otal	31,426,416.00	9,339,359.00

अधियाणी अधिकारी नगर पातिका परबतसर

#### Schedule - 5

UNSECURED LOANS		
Loan from Chairman (Mr Ruchi Bora)	Amount	Amount
Total	50,000.00	50,000,00
	50,000.00	50,000,00

#### Schedule - 6

SUNDRY DEPOSITS		
Earnest Money	Amount	Amount
Security Deposit (Prokemen)	864,302.00	626,177.00
Security Deposit @10%	574,300.00	,
Total	1,627,460.00	1,839,967.00
	3,066,062.00	2.466.144.00

#### Schedule - 7

SUNDRY CREDITORS	Amount	
Creditors For supplies/Contractors	· Amount	Amount
Raj Enterprises		
Parbatsar Filling Station	280,581.00	280,581.00
Suresh Traders	-	34,795.00
Shisodiya Construction Company	9,355.00	9,355.00
Other Creditors	30.00	
Bharat Sanchar Nigam Ltd.		
Dadhich Photo State	-	2,760.00
Gulabehand Parbatsar	-	2,427.00
Hemraj Parbatsar	-	3,000.00
Monu Sahu, Computer Operator		2,000.00
M/s Kushal Chandela	-	8,100.00
M/s S K Construction, Parbatsar	531,312.00	531,312.00
M/s Vm AccoTax	51,775.00	328,153.00
Pramod Kumar Saraswat	95,000.00	
Pushpak Courier Services	-	7,000.00
Total	968,053.00	3,126.00
	300,033.00	1,212,609,00

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#### Schedule - 8

STATUTORY LIABILITIES Salary Payable	Amount	Amount
Parshad Allowance Payable	600,081.00	545,278.00
Employee Navin Pension Payable	8,300.00	44,250.00
Employee Provident Fund Payable	265,147.00	137,091.00
Gratuity Payable	2,286,828.00	2,568,295.00
Palika Navin Pension Payable	118,401.00	412,346.00
Palika Pension Contribution Payable	265,147.00	137,091.00
Leave Encashment Pyable(Provision)	-175,511.00	-60,645.00
Leave Encashment Pyable	4,037,264.00	4,297,428.00
Palika House Loan	744.00	744.00
Palika PF Loan	50,700.00	
Income Tax Deducted (salary)	398,750.00	
Service Tax	36,360.00	37,907.00
TDS From Contractors Bill	26,930.00	27,307.00
Commercial Tax payable	43,979.00	
abour Cess Payable	-78,353.00	-78,344.00
atrakar Kalyan Kosh	300,122.00	253,758.00
otal	2,900.00	= -,. 55.00
	8,187,789.00	8,295,199.00

#### Schedule- 9

Lease Payable (90%)	Amount	Amount
Test Checking	6,696,162.00	6,696,162.00
Royalty Payable	76,918.00	76,918.00
Total	81,959.00	81,449.00
	6,855,039.00	6,854,529.00

#### Schedule-10

Amount
7.

अधियाची अधिकारी मनर पातिका परवत्तः



### Schedule - 11

FIXED ASSETS : GROSS BLOCK Immovable Assets	Amount	Amount
Land		Amount
Buildings  Infrastructure Assets Roads & Bridge	8,344,875.00 2,885,766.00	8,344,875.0 2,885,766.0
Sewrage Line Public Lighting Plant & Machinery Other Fixed Assets  Moveable Assets Vehicles	43,560,092.00 9,655,163.00 301,291.00 433,647.00 219,035.00	43,513,340.00 9,655,163.00 229,291.00 433,647.00 219,035.00
Office Equipment  Turniture & Fixture  Cotal	2,127,127.00 411,552.00 184,454.00	577,898.00 359,203.00 166,474.00
	68,123,002.00	66,384,692.00

#### Schedule - 12

DEPRECIATION FUND Opening Balance	Amount	Amount
Add:-Depreciation provided during the year(Annexure-1) Less:-Depreciation adjustment for earlier period	13,747,445.00	8,651,307.00 5,096,138.00
Total Total	_	3,030,138.00
· otal	13,747,445.00	13,747,44

### Schedule - 13

P.D A/c with Interest -2576	Amount	
Non-Interest Bearing PD A/c-2657 Bhumi Rupantaran	34,578,403.19 4,140,906.00	Amount 15,101,127.00 3,821,011.00
	38,719,309.19	18,922,138.00

#### Schedule - 14

SPECIFIC FUND INVESTMENT Employee's GPF Accounts(PD 2612)	Amount	Amount
Gratuity A/c (PD 2644)	2,519,008.00	
Cotal	296,850.00	2,422,635.
	2,815,858.00	412,346. 2,834,981.

SUNDRY DEBTORS		
Rent Receivables	Amount	Amount
Total	347,623.00	347,623.00
	347,623.00	347,623.00
The state of the s		347,023.00





#### Schedule - 16

CASH & BANK BALANCES Cash in Hand	Amount	Amount
Cheque In Hand	-	206,034.00
Demand Draft	-5,000.00	1,500.00
DUMMY ENTRY	22,500.00	2,300.00
Balances in Saving & Current Accounts OBC-15942041000651	81,468.00	
SBBJ-51066200017	1,789,697.00	1,339,640.00
The NagaurCentral Cooperative Bank -01589270263	323,922.21	111,902.00
SBBJ (BPL)-61181844396	250,094.50	197,863.00
SBBJ (SJSRY)-51066202388	5,832.00	5,554.00
Cotal · · ·	26,275,356.01	12,275,938.00
	28,743,869.72	14,138,431.00

#### Schedule - 17

LOANS, ADVANCES & DEPOSITS  Loans to Staff	Amount	Amount
Nirbhay Singh Choudhary EO Against Salary (12/11/2012) Lalit Singh Rathore(E O)(31/03/2016) Ashish Singh(15/02/2016) Ashish Singh(27/07/2016) Against Provident Fund Advance to Contractor/ Suppliers Praveen Construction Company(09/04/2012) Radha Ballav (09/04/2012) Radha Ballav (27/04/2012) Sravan Lal Ghewaria (May 2012- May 2013) Sravan Lal Ghewaria(10/03/2017) Others	70,000.00 8,923.00 25,000.00 200,000.00 328,229.00 24,223.00 51,000.00 67,809.00 390.00 4.00	70,000.00 8,923.00 25,000.00 - 228,229.00 24,223.00 51,000.00 67,809.00 390.00
Gas Connection Advance Deposit with RSEB(Electricity) Accrued Interest	22,350.00	3,050.00 22,350.00
Total	797,928.00	155,722.00 656,696.00

#### Schedule - 18

INCOME FROM TAXES Urban Development Tax	Amount	Amount
Total	44,774.00	
	44,774.00	

## Schedule - 19

ASSIGNED COMPENSATION Octroi Compensations	Amount	Amount
Total	21,343,000.00	19,403,000.00
	21,343,000.00	19,403,000.00



#### Schedule - 20

RENTAL INCOME FROM MUNICIPLE PROPERTIES		
Lease Rashi	Amount	Amount
Income from Rent and Tahi Bazari	240,350.00	111,888.00
Total	469,966.00	772,118.00
	710,316.00	884 006 00

#### Schedule - 21

FEES AND USER CHARGES	Amount	
Empanelment & Registration Charges	Amount	Amount
Registration Fees		
Fees for Grant of Permit	130.00	1,000.00
House Construction Permisssion Income		
Application Fees	186,951.00	200,387.00
Fees for Certificate Or Extract	27,000.00	26,100.00
Birth/ Death Certificate		
Marriage Certificate	1,678.00	1,342.00
Others	10,680.00	9,150.00
Development Charges	42,354.00	46,684.00
Bahaye Vikas Sulk		
Consultancy Fees	357,090.00	1,590,202.00
Niyaman Sulk	82,478.00	312,745.00
Regularisation Fees	344,175.00	1,161,477.00
Regularisation of Kachchi Basti		
Other Fees	-	843,401.00
Advertisement Fees		
Electricity Noc Income	123,500.00	95,900.00
Water Noc Income	28,520.00	23,920.00
Property Transfer Charges	45,520.00	48,790.00
User Charges	1,610,832.00	912,169.00
JCB Income		, 12,203.00
Saptic Tank Clearance	7,500.00	32,200.00
Services/ Administrative Charges	71,390.00	84,970.00
Road Cutting Chares		04,570.00
Total	11,120.00	1,902.00
	2,950,918.00	5,392,339.00

#### Schedule - 22

REVENUE GRANT, CONTRIBUTION, SUBSIDIES	Amount	
State Finance Commission Grant (Revenue)		Amount
MLA Fund-Revenue Grant	3,233,915.00	8,863,765.00
NPR-EB Booklet	400,282.00	341,055.00
Bhamasaha Shiveer Income	48,750.00	-
14th Finance Comm Grant	- 1	2,500.00
13th Finance Commission Grant	4,617,228.00	5,663,880.00
Swach Bharat Grants(Revenue)	-	1,642,122.00
Total	1,436,518.00	898,262.00
	9,736,693.00	17,411,584.00

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### Schedule - 23

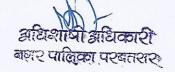
INCOME FROM CORP.ASSET/INVESTMENT Interest on Balances with Bank	Amount	Amount
Interest on Balances with PD	563,321.00	452,387.00
Tenders	354,509.00	147,001.00
Sale of Forms-Others	51,410.00	31,075.00
Contract of Dead Animals	- ·	-
Sale of Manure/Rubbish		
Total	10,780.00	•
~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	980,020.00	630,463.00

#### Schedule - 24

MISCELLANEOUS INCOME	Amount	
Recoveries from Employee	AMOUNE	Amount
Recoveries from Parshad	*	8,923.00
Penalty Income	- I	2,864.00
Audit Recovery	7,900.00	25.00
Other Miscellaneous Income	5,000.00	-
Total	-	5,875.00
	12,900.00	17 687 00

#### Schedule - 25

ESTABLISHMENT EXP. Parshad Allowance	Amount	Amount
Travelling Reimbursement	550,558.00	614,939.00
Salary & Other Payments		39,399.00
Basic Sales Fayments		35,399.00
DA Arrear	3,247,253.00	-3,433,533.00
DA	122,351.00	113,685.00
Salary Arrear	4,014,547.00	3,706,070.00
Wages	154,512.00	-7.00,070.00
Gratuity	43,150.00	
Leave Encashment	139,006.00	137,843.00
House Rent Allowance	298,193.00	
Medical Allowance	314,282.00	321,158.00
Jhadu Allowance	20,720.00	20,208.00
Mobile Allowance	7,812.00	7,248.00
Travelling Allowance	3,368.00	4,800.00
Vehhicle Allowance	4,145.00	
Palika Pension Contribution	9,071.00	8,547.00
Palika Navin Pension	714,344.00	746,172.00
Bonus	128,056.00	103,346.00
Uniform Allowance	142,254.00	74,514.00
Leave Allowance	24,150.00	26,400.00
Mandey Allowance	-	269,413.00
Total		21,230.00
	9,937,772.00	9,648,505.00





#### Schedule - 26

GENERAL ADMINISTRATION EXP.	Amount	Amount
Audit Fee	6,000.00	
Accounting Charges	3,000.00	
Advertisement Expenses	27.514.00	
Printing & Stationery	27,514.00	482,263.00
Vehicle Rent	86,237.00	160,436.00
Electricity Expenses	12,700.00	13,050.00
Water Expenses (Drinking Water)	54,264.00	70,635.00
Security Guard - Office	11,700.00	10,620:00
	18,000.00	24,000.00
Telephone Expenses	25,715.00	27,466.00
Courier & Postage Expenses	2,008.00	
Legal Expenses	10,210.00	5,761.00
Computer Operator	149,200.00	9,667.00
Consultancy Charges	149,200.00	156,700.00
Office Expenses	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	14,395.00
Total	18,823.00	12,923.00
	422,371.00	987,916.00

#### Schedule - 27

PUBLIC WORKS	Amount	Amount
Expenses Under MLA Grant	-	Zimount
ALA Expenses	400,282.00	244 055
Expenses Under 13th Vit Ayog)	400,282.00	341,055.00
accounting Under 13th Vit Ayog		
t Road Under 13 Vit Ayog		195,500.00
Prains & Sewerage Under 13 Vit Ayog		275,146.00
epair & Maintenacne Road - Under 13 Vit Ayog		682,795.00
epair & Maintenance Drains Under 13th Vit Ayog		139,887.00
xpenses Under 14 Vit Ayog (13th Vit Ayog)	-	348,794.00
ccounting Charges Under 14th Vit Ayog	190,000.00	
dvertisement Exp Under 14th Vit Ayog	120,344.00	
udit Fees Under 14th Vit Ayog		
t Road Under 14 Vit Ayog	190,000.00	
c Road Under 14 Vit Ayog	321,362.00	813,464.00
ains & Sewerage Under 14 Vit Ayog/13 Vit Ayog	865,746.00	1,586,030.00
epair & Maintenance - Park Under 14 Vit Ayog	743,619.00	1,518,436.00
epair & Maintenance Street Light Under 14 Vit Ayog	598,826.00	303,004.00
epair & Maint Utility Wielding II 1 111 Avog	336,370.00	195,615.00
epair & Maint. Utility /LightingUnder 14th Vit Ayog afai Under 14 Vit Ayog	3,89,011.00	786,315.00
dai Oldo 14 vit Ayog	861,950.00	461,016.00

contd----schedule 27



अधिशाषी अधिकारी जगर पाहिका परवतस्र

Schedule --- contd

Schedule contd		
Expenses Under 5th Vit Ayog (State Finance Commission)		
Accounting Charges Under 5th Vit Ayog		
Advertisement Exp Under 5th Vit Ayog	121,855.00	-
Audit Fees Under	170,776.00	
BT Road Under 5th Vit Ayog	95,000.00	
Cc Road Under 5th Vit Ayog	-	2,615,362.00
Drains & Sewerage Under 5th Vit Ayog	1,508,864.00	3,618,378.00
Repair & Maintenance - Drains Under 5th Vit Ayog	490,415.00	=
Repair & Maintenance - Gardens Under 5th Vit Ayog	109,460.00	
Repair & Maintenance Street Light Under 5th Vit Ayo	32,000.00	•
Safai Expenses Under 5th Vit Ayog	62,185.00	1,019,848.00
Expenses Under Swach Bharat Grants	643,360.00	1,610,177.00
Artist Expenses		
Programe Under Swach Bharat	14,680.00	14,990.00
Safai Expenses Under Swach Bharat Grant	17,742.00	29,390.00
Toilet Expenses	688,596.00	• • • • • • • • • • • • • • • • • • •
Vehicle Rent Under Swach Bharat Grant	712,000.00	853,882.00
Vemere Rent Order Swaen Briarat Grant	3,500.00	
NPR Expenses		
Rain Basera Expenses	48,750.00	
Repair & Maintainance (Parks & Garden)	5,500.00	<del>-</del> 1
Repair & Maintainance (Vehicles)		19,000.00
Repair & Maintainance (Veincles)	209,223.00	111,276.00
Repair & Maintainance (Eighting) Repair & Maintainance (Roads and Bridge)	2,310.00	272,030.00
Repair & Maintainance (Others)	407,053.00	-
Electricity Bulk Purchases -Electricity Connection	11,280.00	106,303.00
Water Bulk Purchases	4,747.00	112,002.00
Safai Expenses	. 84,060.00	56,865.00
Safai Vehicle Expenses	160,787.00	566,506.00
JCB Hire Charges	65,736.00	281,347.00
Fuel, Petrol & Diesel	136,881.00	252,800.00
Election Expenses	130,713.00	195,540.00
Medicine & Phenyl	•	119,730.00
Festival Expenses	68,873.00	55,115.00
Total	220,925.00	254,035.00
	11,244,781.00	19,811,633.00



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#### Schedule - 28

MISCELLANEOUS EXPENSES	Amount	Amount
Colour Expenses	.1760.00	183,590.00
Transport Expenses	- L	1,560.00
Membership Fees		2,000.00
Videographic Expenses		10,020.00
Own Programme expenses	208,974.00	68,035.00
Meeting Expenses	26,265.00	4,825.00
Maintenance of Nigam Building	7,440.00	10,785.00
Total	244,439.00	280,815.00

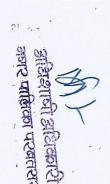
#### Schedule - 29

PRIOR PERIOD	. Amount	Amount
PRIOR PERIOD INCOME	-	
Bank Interest		48,064.00
Rent Income		250,351.00
Total		298,415.00
PRIOR PERIOD EXPENSES		And the second s
Other Alloance to Parshad		47,400.00
Travelling Allowance		18,961.00
Total	-	66,361.00



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	(	*05.0	*02B	*02A	•	*07	*06	*06	*05			*02G	*02F	*02E	*02D	*02C	*02B	*02A	*01		*03					*04	*03	*02	*01			*03	*02	*01A	*01A		*04		Code			
Office Edulpments (rocal)	Office Equipments (Total)	Refrigerator	Computer-Software	Computer-Hardware	Vechiles(Total)	Tanker	Trucks- Auto Tripper	Trucks- Tractor	Cranes-Container	50 Vechiles	Plant & Machinery (Total)	Water Motors	Battery	Wheel Bairoj	Iron Barricat	Spray Machine	Powder Machine	Dustbin	Vaccum Emptier Machine	40 Plant & Machinery	Others	33 Public Lighting	Sewrage & drain	31 Sewrage Line	Roads & Bridge (Total)	Bridge	Gravel Road	Black Topped	Concrete	30 Roads & Bridge	Building (Total)	Shopping Complex	Community Centre	Residential Building	Office Building	20 Buildings	Garden	10 Land	Particulars			
000,000	259 203	100	300,000	59.103	577,898	5,546	1	497,807	74,545		433,647	5,750	45,410	120,000	13,715	2,218	887	134,741	110,926		229,291		9,655,163		43,513,340	1,220,246	263,994	18,669,334	23,359,766		2,885,766	596,063	1,742,153	97,200	450,350		8,344,875		Gross Value B/F			
	738 113	100	194.580	43,433	258,713	5,546	i	217,535	35,632		173,140	863	6,812	.46,305	13,715	2,218	887	49,318	53,022		33,845		2,184,548		9,888,868	202,324	71,543	4,460,128	5,154,873		825,088	204,986	431,799	33,427	154,876				Depreciation 8/F			
	121.090	k	105,420	15,670	319,185	-	,	280,272	38,913	j j	260,507	4,887	38,598	73,695	1			85,423	57,904		195,446		7,470,615		33,624,472	1,017,922	192,451	14,209,206	18,204,893		2,060,678	391,077	1,310,354	63,773	295,474		8,344,875	•	Op WDV		YEAR	
-/	. 8.500			8,500	855,629		855,629	1					•	1		•					72,000.00		ı			1	,	•					•				•		Upto Sep	Calculation Of Depreciation	TANDAL JAN	PARBATSAR MUNICIPAL BODY
	43.849	1	, ;	43,849	693,600	-	693,600	ı			-		1			,		t							46,752	,	ı	ı	46,752						1				After Sep	Depreciation	ONICHOLOGI	IIINICIPAL BO
	173,439	,	105,420	68,019	1,868,414		1,549,229	280,272	38,913		260,507	4,887	38,598	73,695		1	1	85,423	57,904		267,446		7,470,615		33,671,224	1,017,922	192,451	14,209,206	18,251,645		2,060,678	391,077	1,310,354	63,773	295,474		8,344,875		Total		2016-17	DY
		10%	60%	60%	,	15%	15%	15%	15%		10%	15%	15%	15%	15%	15%	15%	15%	15%		10%		10%		10%	10%	10%	10%	10%		10%	10%	10%	10%	10%		0%		Dep Rate			
	90,909		63,252	27,657	228,242	-	180,364	42,041	5,837		26,051	733	5,790	11,054	•		,	12,813	8,686		26,745		747,062	•	3,364,785	101,792	19,245	1,420,921	1,822,827		206,068	39,108	131,035	6,377	29,547		•		Depreciation Current			
	411,552	100	300,000	111,452	2,127,127	5,546	1,549,229	497,807	74,545		433,647	5,750	45,410	120,000	13,715	2,218	887	134,741	110,926		301,291		9,655,163		43,560,092	1,220,246	263,994	18,669,334	23,406,518		2,885,766	596,063	1,742,153	97,200	450,350		8,344,875		Gross Value C/F		ANNEX-1	
	329,022	100	257,832	71,090	486,955	5,546	180,364	259,576	41,469		199,191	1,596	12,602	57,359	13,715	2,218	887	62,131	61,708		60,590		2,931,610		13,253,653	304,116	90,788	5,881,049	6,977,700	4.	1,031,156	244,094	562,834	39,804	184,423				Depreciation C/F			
Contdpage 2	82,530	,	42,168	40,362	1,640,172		1,368,865	238,231	33,076		234,456	4,154	32,808	62,641		1		72,610	49,218		240,701		6,723,554		30,306,439	916,130	173,206	12,788,285	16,428,818		1,854,610	351,969	1,179,319	57,396	265,927		8,344,875		CI. WDV			





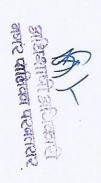
YEAR

PARBATSAR MUNICIPAL BODY
2016-17
Calculation Of Depreciation

ANNEX-1 Contd (page 2)

49,659,861	18,463,141	68,123,002	4,715,696		54,375,557	784,201	954,109	52,637,247	13,747,445	66,384,692	TOTAL	
119,620	99,415	219,035	13,291		132,911			132,911	86,124	219,035	Other Fixed assets(Total)	
* 31,946	25,854	57,800	3,550	10%	35,496		-	35,496	22,304	57,800	Tin Shed	*U3
87,674	70,952	158,625	9,742	10%	97,415	,	•	97,415	61,210	158,625	Cement Pipe	±02
1	2,610	2,610	1	10%		ť		•	2,610	2,610	Gate	*01
											80 Other Fixed assets	80
112,903	71,551	184,454	12,545		125,448	•	17,980	107,468	59,006	166,474	Furniture, Fixtures, (Total)	
1	775	775	1	10%			•		775	775	Heater	*0/E
9,087	6,303	15,390	1,010	10%	10,097	ı	1	10,097	5,293	15,390	Television	*07D
	12,150	12,150	1	10%	1	1		1	12,150	12,150	Inverter	*0/C
18,700	10,543	29,243	2,078	10%	20,778	,	5,953	14,825	8,465	23,290	Furniture	8/0°
16,899	4,303	21,202	1,878	10%	18,777	F	12,027	6,750	2,425	9,175	Cooler	*07A
6,674	1,354	8,028	742	10%	7,416	,	•	7,416	612	8,028	Table	*04
44,042	27,671	71,712	4,894	10%	48,935	1	1	48,935	22,777	71,712	Chairs	*03
17,501	8,454	25,954	1,945	10%	19,445		1	19,445	6,509	25,954	Cabinets-Almirah	*01
											70 Furniture, Fixtures,	7





#### SCHEDULE 30

### ACCOUNTING POLICIES AND NOTES TO ACCOUNTS (2016-17)

### **I** ACCOUNTING POLICIES

#### 1. Basis of Accounting

The financial statements are prepared on a going concern and under historical cost basis under mercantile basis of accounting unless otherwise stated. The method of accounting is the double entry system..

#### 2. Recognition of Revenue

#### i. Revenue

- a. Property and Other Taxes are recognized in the period in which they are received
- b. Revenues in respect of Profession Tax on Organisations/entities are determined in the year in which they are received
- c. Advertisement taxes are considered on receipt basis.
- d. Revenue in respect of Trade License Fees are determined in the year in which they are received
- e. Assigned revenues like Entertainment Tax, Duty / Surcharge on transfer of Immovable properties are accounted during the year only upon actual receipt.
- f. Other Incomes, which are of an uncertain nature or for which the amount is not ascertainable or where demand is not raised in regular course of operations, is recognised on actual receipt

#### ii. Provision against payables

a. Provisions against payables are made based on type of income; age judgement and past experience of the management. Security deposits and earnest money deposit more than three years old and no longer payable due to non-claim by parties or otherwise are being written back and considered as income.



श्राधाशाणी अधिकारी नगर पालिका परबतसर

#### 3. Recognition of Expenditure

#### i. Expenditure

- a. Expenses on Salaries, bonus and other allowances are recognized as and when they are due for payment
- b. All revenue expenditures are treated as expenditures in the period in which they are paid unless determinable.
- c. In case of works contracts, expenditures are considered in the year in which the payment has been made.
- d. Provision for expenses are made at the year-end for certain expenses of yearly contractual nature for which the amount is known beforehand like salary, etc.
- e. Retirement benefit viz encashment of leave etc. are determined on the basis of individual employees service book maintained by the municipality

#### ii. Provision against receivables

a. Provisions against receivables are made based on type of income; age of receivable and judgement and past experience of the management. Incomes that have been accrued and are doubtful of recovery are provided for.

#### 4. Fixed Assets

#### i. Recognition

- a. All Fixed Assets are carried at cost less accumulated depreciation. The cost of fixed assets include cost incurred/money spent in acquiring or installing or constructing the fixed asset, interest on borrowings directly attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets and other incidental and indirect expenses incurred up to that date.
- b. All assets costing less than Rs.5,000/- would be expensed / charged to Income & Expenditure Account in the year of purchase.
- c. Any Fixed Asset, which has been acquired free of cost or in respect of which no payment has been made, is recorded at nominal value of Re. 1/-



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#### ii. Depreciation

Depreciation is provided on Written down value method as per rates specified in Income Tax Act, 1961 as suggested in Rajasthan Municipal Accounting Manual.

### iii. Revaluation of Fixed Assets:

- a. Revaluation of fixed assets is undertaken either at the time of issue of municipal bonds or when commercial development / lease of properties is made.
- b. Increase in net book value arising on revaluation is credited to 'Revaluation Reserve Account'. Decrease in net book value is charged to Income and Expenditure account.
- c. Revaluation reserve is amortised by proportionate amount of depreciation charged on the revalued portion of the cost of the fixed assets.

#### 5. Borrowing cost

Borrowing cost is recognised as revenue expenditure on accrual basis where feasiable excepting the case of fixed assets.

#### 6. <u>Inventories</u>

Inventories are valued as follows:

- a. Raw materials are valued at Cost based on first in first out method
- b. Finished goods are valued at lower of the cost or market value.

#### 7. Grants

- a. General Grants, which are of revenue nature, are recognised as income on actual receipt
- b. Grants, which are re-imbursement of specific revenue expenditure is recognized as income in the accounting period in which the corresponding revenue expenditure is charged to the Income and Expenditure Account.
- c. Grant received towards capital expenditure is treated as a liability till such time the fixed asset is constructed or acquired. On construction/acquisition of fixed asset, the grant corresponding to the value of the asset so constructed/acquired is treated as a capital receipt and transferred to capital contribution.



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### 8. Employee benefits

a. Separate Funds are formed for meeting the provident and gratuity.

b. Contribution towards Provident and gratuity funds are recognised as and when it is due. Gratuity & General Provident Fund are being deducted from salary of employee and deposited into a separate bank account respectively. At the time of retirement, payments are being made therefrom.

#### 9. Investments

a. All investments are initially recognised at cost. The cost of investment shall include cost incurred in acquiring the investment and other incidental expenses incurred for its acquisition.

b. Long-term investments are carried at their cost. However in the event of any permanent diminution in their value as on the date of balance sheet,

these are provided for.

c. Short-term investments are carried at their cost or market value (if quoted) whichever is lower.

### 10. Changes to Opening Balances

There may exist possibilities that certain assets and liabilities are identified after preparation of draft Opening Balance Sheet as well as after preparation of the first Balance Sheet subsequent to Opening Balance Sheet. In such case, the value of assets or liabilities identified will be directly incorporated in the Opening Balance Sheet (where first Balance Sheet subsequent to the Opening Balance Sheet is not prepared) or through the account "Adjustments to Opening Balance Sheet" in the Balance Sheet for the period concerned.

#### II NOTES TO ACCOUNT

Balance of the Deposits received from contractors/suppliers is on the basis of receipts issued against deposit and deduction made from payments to them and has been taken from the register maintained in computer.

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- 2. Balance of Loan against Provident Fund given to employees are subject to their confirmation.
- 3. Balances of Debtors, Creditors and other parties are subject to confirmation
- 4. These accounts have been prepared covering receipts of various Grants/Aids/Funds from State Government for specific purpose/scheme. In view of long duration of scheme, utilization of same is subject to verification on completion of scheme
- 5. Figures of Previous years has been regrouped/rearranged wherever considered necessary

Signatories to Schedule 1 to 30

In confirmation and witness of facts

Krishna Kumar Chanani

Partner, K K Chanani & Associates

Chartered Accountants

FRN NO. 322232E

Membership No .056045

For Municipal Body PARBATSAR ,Rajasthan

bo Comissioner

Kolkata, the 21 4 826,2018 (CAO/Sr. A.O..

